

ENCLOSURE:

AGENDA ITEM:

## Committee Title

DATE:

<b>Title</b>	<b>SEL CCG Out of pocket expenses policy - amendments</b>	
This paper is for <b>information/comment</b>		
<b>Executive Summary</b>	<ul style="list-style-type: none"> <li>The Out of pocket expenses policy has been amended to make the areas when and where the policy applies explicit.</li> <li>The amendments that have been made are:             <ol style="list-style-type: none"> <li>The policy does not apply for public events, such as webinars, meetings in public, or live stream events on social media.</li> <li>As the average rates for childcare is the same across south east London, this section has been amended to reflect this, rather than listing each borough separately.</li> </ol> </li> </ul>	
<b>Recommended action for the Committee</b>	<ul style="list-style-type: none"> <li>To agree the amendments of the policy.</li> </ul>	
<b>Potential Conflicts of Interest</b>	None.	
<b>Impacts of this proposal</b>	<b>Key risks &amp; mitigations</b>	This policy is in place as it recognises that people who may be economically disadvantaged may be adversely impacted by engaging with the CCG thus requiring reimbursement to reduce barriers for engagement.
	<b>Equality impact</b>	This policy will support people to engage with the CCG's work and not be out of pocket as a result. The policy will help to reduce barriers for engagement, where cost of travel, childcare, data etc. may be incurred.
	<b>Financial impact</b>	This is at present difficult to quantify as face-to-face meetings currently not taking place due to Covid-19 restrictions. This will be kept under review.
<b>Which corporate objective does this item link with? (please mark the relevant line with an x in</b>	1: To ensure we commission services which meet the health and wellbeing needs of the population and reduce health inequalities	x
	2: To work in partnership to maintain and improve the quality of our commissioned services, and ensure all safeguarding protections are in place	
	3: To enhance collaborative working with other health and care organisations to develop and deliver an effective ICS – able to deliver national, ICS and local objectives - with our population at the centre	

the right hand box)	4: Strengthen our partnership working and develop a culture which embraces lessons learned and surfaces and embeds best practice		
	5: To secure the active participation and visibility of patients and local people, including from diverse and seldom heard groups, in the planning and design of local services		x
	6: To ensure that clinical leadership is embedded in our ways of working and our change programmes including the involvement of member practices and system partners		
	7: Develop an organisation and workforce capable of delivering the CCG's objectives and ensure members of the organisation feel valued and enjoy coming to work.		
	8: Ensure that the CCG meets its commitments with regards financial and performance improvement, maintains effective governance within the organisation and across partnerships, and optimises progress against the delivery of NHS constitutional standards		
Wider support for this proposal	Public Engagement	There is recognition for the CCG to ensure an expenses policy is in place, as this will help to reduce barriers for patient engagement and ensure that people are not out of pockets for supporting the CCG in our work. The recommendation to implement an expenses policy was identified as part of the task and finish groups in 2020.	
	Other Committee Discussion/ Internal Engagement	The policy was discussed at the EAC meeting in July and September 2021.  The policy was also approved by the Integrated Governance and Performance Committee on 30 September 2021.	
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