

Name of meeting: Engagement Assurance Committee (EAC)

Date: 17 May 2021, 6pm – 8 pm

Venue: MS Teams link: [Click here to join the meeting](#)

Chair: Joy Ellery, Lay Member for Patient and Public Engagement

AGENDA

No	Item	Paper	Presenter	Timing
1.	Welcome and introductions		Joy Ellery	6 pm
2.	Declaration of interests		Joy Ellery	6.05 pm
3.	Minutes of the 15 March meeting and matters arising: <ul style="list-style-type: none"> Questions on vaccine in March meeting chat White paper and development of Integrated Care Systems 	Enc A	Joy Ellery Rosemary Watts	6.10 pm
4.	Engagement in Covid-19 vaccination programme: <ul style="list-style-type: none"> Updated insight Evaluation of SEL webinars Engagement activity 	Enc B	Lotta Hackett Rosemary Watts	6.25 pm
5.	Development of engagement strategic framework	Enc C	Rosemary Watts	7 pm
6.	Feedback from Equalities Committee and discussion on areas for equalities deep dive	Verbal	Faruk Majid	7.15 pm
7.	Update from Healthwatch	Verbal	Folake Segun	7.30 pm
8.	Engagement risk	Enc D	Rosemary Watts	7.45 pm
9.	Any other business		All	7.55 pm
10.	Dates of next meetings All 6 – 8pm on Mondays: 19 July, 20 September, 15 November, 17 January 2022, 21 March 2022		All	7.55 pm
11.	Close of meeting		Joy Ellery	8 pm